



**AFGE Local #**  
**Council of Prison Locals #33, AFL-CIO**  
**Institution Name**  
**City, State**



**Date:**

**TO:** **Member of Congress**  
**FROM:** **Union Representative**  
**SUBJECT:** **Follow-up to Recent Meeting**

Honorable **Member of Congress:**

On behalf of the membership of Local # of the American Federation of Government Employees, I would like to thank you and your staff for taking the time to meet with us in your **office location** office on **date meeting occurred**.

During that meeting, we provided several 'white papers' that included specific points of concern for the dedicated Federal Employees who make up the staffing complement of the Bureau of Prisons. Thank you for taking these important factors into consideration when dealing with the overall issues of federal labor, employee rights and benefits, and staff safety.

If you have questions about any of the issues that we have raised, any subjects that you would like to discuss, or if there is any way that our organization can assist you, please do not hesitate to get in touch with me.

You may contact me in the following ways:

Union Office Phone: #  
Union Office FAX: #  
Cell Phone: #  
Work E-mail: [email address](#)  
Home e-mail: [email address](#)

Thank you for your assistance, time and consideration.

Sincerely,