

AMERICAN FEDERATION OF GOVERNMENT EMPLOYEES
Affiliated with the AFL-CIO
80 F Street NW, Washington, DC 20001-1583

MEMORANDUM

April 30, 2009

TO: National Executive Council
Human Rights Committee
Council and Local Officers
Staff

FROM: John Gage 
National President

SUBJECT: Funeral Services: Ms. Andrea E. Brooks

The funeral service for the late Andrea E. Brooks, National Vice President for Women and Fair Practices is on Monday, May 4, 2009, at the Crown Hill Funeral Home and Cemetery, 700 West 38th Street, Indianapolis, Indiana 46208. Viewing is from 10:00am to 12:00pm and the funeral service is from 12:00 to 2:00pm.

A room block has been established at the Hilton Indianapolis, 120 West Market Street, Indianapolis, Indiana 46204 for AFGE and HRC officers, staff and other members attending the funeral. The rate is \$94 per night plus tax. For reservations, please call (800) 315-1906, and ask for the AFGE block.

The hotel is a 15-minute ride from the Crown Hill Funeral Home. Carey Limo Services will pick up the group from the Hilton Hotel at 9:00am on Monday, May 4, 2009, and return to the hotel at approximately 3:00pm. Carey Limo also provides share-rides to and from the airport at \$16 one-way. A cab ride is \$25. You can call (317) 241-7100 to schedule a pickup.

AFGE will also be hosting a memorial service to commemorate NVP Brooks' contributions to AFGE, the labor movement, and civil, human and women's rights. The memorial service will be held on Friday, May 8, 2009, at 10:00 a.m. The location will be determined. We would appreciate your joining us in celebrating her achievements in the labor movement and civil rights movement.

We will order flowers to be sent to the funeral home on behalf of the Women's and Fair Practices, National President's and Secretary Treasurer's Offices, and AFGE departments. I encourage you to also send flowers and condolences on behalf of your respective district, council and local.